

**MEANSVILLE RILEY ROAD WATER COMPANY, INC.  
REGULAR BOARD MEETING MINUTES FOR SEPTEMBER 24, 2024  
HELD IN CONFERENCE ROOM AT MRWC 7:00 P.M.**

**PRESENT**

Paula Brewster  
Cindy Burnett  
John Burnett  
Robynne Burress  
Mark Carroll  
Angie Hauser  
Otis Hembree  
Hermine Keith  
Don Tucker

**ALSO PRESENT**

Paula Wright

**Meeting Called to Order:** Otis called the meeting to order.

**Invocation:** Cindy opened the meeting with prayer.

**Approve Minutes:** Cindy made a motion to accept the minutes, Paula Brewster seconded the motion, and John abstained.

**Financial Statement:** Paula Brewster made a motion to accept the financials, Mark seconded the motion, and the motion passed. Angie and John opposed the motion.

**Correspondence:** The CD's from Wells Fargo will mature on September 30<sup>th</sup>, October 21<sup>st</sup>, November 5<sup>th</sup>, and November 6<sup>th</sup> and was renewed for two months at the rate of 4.6% per Otis. MRWC received a check August 8<sup>th</sup> in the amount of \$3,168.00 from Spartanburg County SCDOT for damage to a hydrant on Chumley Road. The cost of repair was \$2,568.00 and labor was \$600.00. The Drought Response Committee met September 4<sup>th</sup>, and Union County is in a normal status. Paula Wright read a statement from Laurin, a member of the staff, thanking the Board for allowing her to attend the OfficePro in Columbia. She stated it was great meeting new people and hearing how other offices run their daily activities, learning information about cyber security, not opening links that look suspicious, time management, and human affairs.

**Sanitary Survey:** Cindy reported that MRWC is ready for the sanitary survey, but Matt Ewing is having surgery and will reschedule in the next two weeks.

**Lead and Copper:** Otis reported that Daniel Yuan, Managing Consultant with TruePani stated MRWC is in compliance with the last thing John Kingsmore sent. Letters will have to be mailed by November 15<sup>th</sup> to the unknowns and the customer will have to report what kind of line they have from the meter to their home. There will be a webinar held in the Conference Room on October 1<sup>st</sup> from 10:00 a.m. to noon.

**SCIIP Grant/Hwy 49 Project:** Don reported there are no pipe or underground markings on Highway 49, but we did have a main line that blew out Wednesday and an insurance claim has been filed. We had a leak on Riddle Road last night. Paula Brewster will check on getting a red light to protect our employees when working on Highway 49. DOT will change the speed limit to 45 mph when the new construction starts on September 30<sup>th</sup>. We received a bill from Payne, McGinn & Cummins for \$4,500.00.

**OHBA RIA Grant:** Gwinn Mill Road/Old Hills Bridge Road/Pettit Circle/Riddle Road: Rich Anderson, Company Engineer, is overseeing this project for the company.

**McKinnley Cooper:** Robynne reported the auditors followed the contract. Angie made a motion to pay the invoice, Don seconded the motion, and the motion passed unanimously.

**Hwy. 92 Bridge Pipe Hanger Repair:** John reported that Lee stated SM Grading & Excavating will try to do something in the next two or three weeks. Otis reported that it will take two nights and \$15,000.00, which most cost will go to traffic control.

**Water Rate Study & Capacity Fee Study:** Angie reached out to David White from Columbia with (RCAP) Rural Community Assistance Partnership where they do rate studies, water audits, and water loss studies for free in a month or six weeks when we give them the information. It is Federal Funded. Angie made a motion to allow RCAP to do the study, seconded by Mark, and the vote passed unanimously.

**Luckstone:** Otis reported that the rocky quarry will need a six-inch water line for fire protection and a two-inch line. The Rate Study Committee consists of Angie, Robynne, and John. Angie reported that the committee recommendation is to charge \$397.19 for a six-inch water line each month and use the commercial water rate at \$27.12 for the next 2,500 gallons. The water will come from Woodruff Roebuck Water District. Mark made a motion that water taps over two inches shall be contracted out at the expense of the customer and MRWC shall collect a 10% fee to be considered the line usage fee for the water tap. Customers must use MRWC approved engineers and contractors. Robynne seconded the motion, and the motion passed unanimously.

**Arrowood Acres Subdivision:** Otis reported that no water lines have been installed yet, but MRWC has received a check in the mail for \$639,658.10. We received a check in the amount of \$44,000.00 for Rich Anderson with Summit Engineering. Ted Harrison has a meter on the fire hydrant at Cedar Shoals Intersection.

**Disposal of 2012 Ford Pickup:** John reported that Mitch has cleaned the truck, and it needs to be placed on GovDeals.

**HVAC:** Mark reported that the company has received four bids. He and Otis have no recommendations currently.

**General Manager Search:** Mark reported that as of tonight they have received four applications. The committee met, approved the current job description, and posted it to the SCRWA job application board. It will be on SCRWA for 60 days or until the job is filled. The committee will

meet before the next Board Meeting to review the applications. It was recommended the job be posted on LinkedIn, indeed, the company website. Laurin will take care of placing the job on the sites.

**Woodruff Roebuck Water District Boundaries:** Otis will try to get better views of the maps and will ask Kermit to attend the next meeting.

**Executive Session:** The Board went into the Executive session at 9:20 p.m. and came out at 9:45 p.m. No action was taken while in session.

**Closing Prayer:** Otis had the closing prayer.

**Adjourn:** The meeting adjourned at 9:51 p.m.

Paula C, Wright  
Board Secretary