

**MEANSVILLE RILEY ROAD WATER COMPANY, INC.
ANNUAL BOARD MEETING MINUTES FOR FEBRUARY 7, 2023
HELD IN CONFERENCE ROOM AT MRWC 7:00 P.M.**

PRESENT

Paula Brewster
Cindy Burnett
John Burnett
Robynne Burress
Mark Carroll
Angie Hauser
Otis Hembree
Chip Reeves
Don Tucker

ALSO PRESENT

John Kingsmore
Paula Wright
15 Members Present

Meeting Called to Order: Otis Hembree, Board President called the meeting to order.

Invocation: Rev. Guy Langston gave the invocation.

Welcome and Introductions: Otis welcomed everyone and introduced the Board Members.

Board President's Report: Otis stated that the accounting firm Cline Brandt Kochenower conducted an audit and found all systems were in good standing. A copy of the audit can be obtained in the office. We finished the 2022 year with a profit of \$382,674.43 and the money will be reinvested in the company for several projects that need to be done and that will cost a lot. Twelve miles of the water line on Highway 49 that is 50 to 60 years old needs replacing. We have applied for a grant to help pay the cost. Five miles on Mount Lebanon Road that is 45 years old also needs to be replaced. Our District is experiencing growth and we are planning expansions and extensions of water lines on several roads: Old Hills Bridge Road, Quinn Mill Road, Circle Road, and Rocky Ridge Road. MRWC had no reported injuries in 2022. A deer ran into one of our work trucks, but the insurance covered most of it. We hired two new maintenance employees, Tyler Black, and Mitch Heatherly. Laurin Chapman was hired as an accounting clerk. The water sales were increased to help offset materials, supplies, and transportation costs in July. The accounting software was upgraded to Financial Management System (FMS) in October. The Board is looking to purchase a one-ton utility truck to replace one of the older vehicles. The Board is in negotiations to set up a Tank Maintenance program that will cost between \$65,000.00 to \$70,000.00 dollars per year. We are in negotiations with a different accounting firm to audit our books, which should reduce our annual accounting budget by about 70%.

General Manager's Report: John Kingsmore reported in 2022 MRWC budgeted \$1,600,000.00 dollars' worth of water sales and we exceeded that with \$1,700,000.00. dollars. \$84,000.00 was spent on supplies. We saw new growth in the district and sold many taps. New furniture was purchased for the office. There will be an upgrade on the Neptune Radio Read Meters Software soon. Total expenditures are \$1,900,000.00 dollars.

2023 Budget Presentation: Angie Hauser, Cindy Burnett, Robynne Burress, and Paula Wright worked on the budget. Stephen Stone, Fire Chief at Cross Keys Fire Station, commended John Kingsmore on the upgrades and management skills he has brought to the water system at MRWC. Stephen stated John assisted with the ISO Audit. The budget was approved, and a copy is available in the office.

Introduction of Candidates: Three Board positions need to be filled. Chip Reeves has decided not to seek reelection. Cindy Burnett and Mark Carroll's term expired but they decided to run again. They, along with Hermine Keith introduced themselves and explained why they sought to be Board Directors.

Nominations from the Floor: There were no nominations from the floor.

Election Results Announced: Cindy Burnett, Mark Carroll, and Hermine Keith will serve a three-year term as Board Directors.

Adjournment: The meeting adjourned at 7:27 p.m.